



Board of Trustees
Regular Board Meeting
October 26, 2023

Date: October 26, 2023
Time: 10:00 a.m.
Location: Central Operations

Members Present: Chair Crystal Owens
Vice-Chair Lacey Buchinski
Trustee Marie Dyck
Trustee Moïse Dion
Trustee Lori Leitch
Trustee David Rushton
Trustee Edith Giesbrecht

Staff Present: Superintendent Adam Murray
Secretary-Treasurer Rhonda Freeman
Deputy Superintendent Jeff Thompson
Executive Assistant Chris Warne
Communications Coordinator Kristin Dyck

1. CALL TO ORDER

The meeting was called to order at 10:00 a.m. by Chair Owens.

Secretary-Treasurer Freeman swore in new Trustees Giesbrecht and Rushton.

Round table introductions.

The meeting recessed at 10:05 a.m.

The meeting resumed at 10:30 a.m.

Chair Owens read the land acknowledgment.

2. CONSENT AGENDA

2.1. MINUTES

2.1.1. Minutes from the Special Meeting of the Board on September 19, 2023

2.1.2. Minutes from the Regular Meeting of the Board on September 21, 2023

2.2. SUBSTANTIVE MOTIONS

2.3. FINANCIAL REPORTS

2.3.1. Financial Monthly Report to September 2023

2.3.2. ~~Accounts Paid~~ September 2023

2.4. TRUSTEE SCHOOL/COMMUNITY REPORTS

2.4.1. 20230920 Sept 20 Manning Elementary School Council Minutes (Buchinski)

2.5. TRUSTEE WORKPLAN

2.6. EXECUTIVE REPORTS

- 2.6.1. Superintendent's Report
- 2.6.2. Secretary-Treasurer's Report
- 2.7. CORRESPONDENCE**
 - 2.7.1. 20231005 Oct 05 Letter to County of Northern Lights
 - 2.7.2. 20231005 Oct 05 Letter to MLA Dan Williams
 - 2.7.3. 20231005 Oct 05 Letter to Minister of Education
 - 2.7.4. 20231005 Oct 05 Letter to Town of Manning
 - 2.7.5. 20231005 Oct 05 Letter to Western Cree Tribal Council

15699

Moved by: Trustee Buchinski
That the consent agenda be accepted as amended.

7-0

Carried

3. REVIEW & ADOPTION OF REGULAR BOARD AGENDA

The agenda for the regular meeting of the Board October 26, 2023, was reviewed.

15700

Moved by: Trustee Dion
That the agenda for the regular meeting of the Board October 26, 2023, be accepted as amended.

7-0

Carried

4. STRATEGIC

4.1. Christmas Cards (Freeman)

Choices for the 2023 Christmas Card from the Board of Trustees were reviewed.

15701

Moved by: Trustee Leitch
That Christmas Card number two be chosen as the Christmas Card for the 2023 season.

6-1

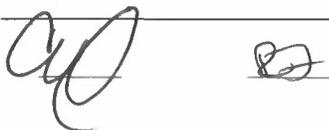
Carried

5. GENERATIVE

5.1. September 30 Enrolment (Murray)

Superintendent Murray reviewed the September 30, 2023, enrolment count.

Trustee Rushton left the meeting at 10:58 a.m.
Trustee Rushton returned to the meeting at 11:00 a.m.
Trustee Buchinski left the meeting at 11:16 a.m.
Trustee Buchinski returned to the meeting at 11:17 a.m.



Trustee Dion left the meeting at 11:20 a.m.
Trustee Dion returned to the meeting at 11:21 a.m.

5.3 Discussion re: August 31, 2023, Audited Financial Statements (Freeman)

Secretary-Treasurer Freeman discussed changes by the ARO that need to be reflected in the August 31, 2023, Audited Financial Statements.

15702

Moved by: Trustee Dyck

That we have a Special Board meeting to review changes in accounting regulations and approve procedures required due to the new ARO standard and review the August 31, 2023, Audited Financial Statements.

7-0

Carried

6. FIDUCIARY

6.1 In-Camera

15703

Moved by: Trustee Buchinski

That the meeting move in-camera at 11:29 a.m.

7-0

Carried

15704

Moved by: Trustee Dyck

That the meeting revert to regular session at 12:26 p.m.

7-0

Carried

While in-camera the board received embargoed information,

The meeting recessed for lunch at 12:26
The meeting resumed after lunch at 1:02 p.m.

15705

Moved by: Trustee Rushton

That the meeting move in-camera at 1:02 p.m.

7-0

Carried

Trustee Rushton left the meeting at 1:26 p.m.
Trustee Rushton returned to the meeting at 1:28 p.m.



15706

Moved by: Trustee Dyck

That the meeting revert to regular session at 1:34 p.m.

7-0

Carried

While in-camera legal issues were reviewed.

5. GENERATIVE

5.2 Letter from Peace Region Minor Football

Board Chair Owens recused herself due to conflict of interest at 1:34 p.m.

Board Vice-Chair Buchinski assumed duties of the Chair.

Acting Board Chair Buchinski reviewed the letter from Peace Region Minor Football.

15707

Moved by: Trustee Rushton

That the administration be directed to move forward, bring back answers to questions regarding Peace Region Minor Football installing a camp shack on our property and an agreement to ratify.

6-0

Carried

Board Chair Owens returned to the meeting and assumed duties of the Chair at 1:50 p.m.

5.4 Policy 7 – Board Operations (Dion)

Policy 7 was discussed.

5.5 Departmental Presentations - None

5.6 Standing Committee Agenda Items

5.6.1 Teacher Board Advisory Committee (TBAC)

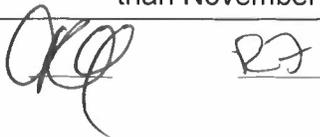
The Teacher Board Advisory Committee meeting scheduled for November 23, 2023, was discussed.

5.7 Delegations - None

FIDUCIARY

6.2 POLICY DEVELOPMENT AND REVIEW

Please read the policy drafts and provide any feedback to Rhonda via email no later than November 6.



6.2.1 Policy 4 Trustee Code of Conduct

6.2.2 Policy 15 – School Closure

6.3 Trustee Calendar

The trustee calendar was reviewed

15708

Moved by: Trustee Dyck

That the trustees revisit the Board Committee appointment list.

7-0

Carried

Trustee Leitch left the meeting at 2:30 p.m.
 Trustee Buchinski left the meeting at 2:30 p.m.
 Trustee Leitch returned to the meeting at 2:31 p.m.
 Trustee Buchinski returned to the meeting at 2:31 p.m.

Alberta School Boards Association Zone One Representative (ASBA) (External Committee)	1 Trustee / Alternate (A)	Leitch/Buchinski (A)
Anti-Racism Committee	3 Trustees	Owens, Rushton, Dyck
Audit Committee (Standing Committee)	2 Trustees	<i>As discussed, no meeting 23/24</i>
Council of School Councils Liaison Committee (COSCL)(Standing Committee)	1 Trustee / Alternate (A)	Owens/Giesbrecht (A)
Council of School Council (COSC)s		All trustees
Discipline Committee (Standing Committee)	Up to 5 Trustees	Exclude Board Chair and Local Trustee
EE Oliver Joint Board Committee (External Committee – Joint Use)	Ward 6 Trustee (A – Ward 5 or 7)	Rushton/Leitch or Giesbrecht (A)
Indigenous Education Committee	1 Trustee	Rushton
Grievance Committee (Standing Committee)	3 Trustees / Alternate (A)	Dyck/Buchinski/Leitch/Rushton (A)
Grimshaw Community Services Board (External Committee)	Ward 4 or 5 Trustee / Alternate (A)	Dion/Leitch(A)
Grimshaw Shared School Advisory Joint Use (External Committee – Joint Use)	Ward 4 or 5 Trustees / Alternate (A)	Leitch/Dion (A)
Grimshaw Library Joint Use Services Agreement (External Committee – Joint Use)	Ward 4 or 5 Trustee	Leitch/Dion (A)

Menno Simons Agricultural Society Recreation Committee <i>(External Committee – Joint Use)</i>	Ward 7 Trustee (not 23/24) (Ward 5 or 6)	Rushton/Leitch (A)
Negotiations – C.U.P.E. (Support Staff and Bus Drivers) <i>(Standing Committee)</i>	3 Trustees / Alternate (A)	Owens/Dion/Dyck/Buchinski(A)
Negotiations – Teachers ATA <i>(Standing Committee)</i>	3 Trustees / Alternate (A)	Leitch/Buchinski/Walker/Dion (A)
Peace Home Learning Connection	1 Trustee	Giesbrecht
Peace River Community Services Board <i>(External Committee – Joint Use)</i>	Ward 1 / 2 / 3 or 4 Trustee/Alternate (A)	Dion/Dyck(A)
Policy Committee NEW	3 trustees	Leitch/Owens/Buchinski
Red Earth Creek Community Library <i>(External Committee – Joint Use) Agreement</i>	Ward 1	Dyck
Rural Caucus Committee <i>(External Committee)</i>	1 Trustee	Leitch/Dyck (A)
Public School Board Council (PSBC) <i>(External Committee)</i> NEW	1 Trustee	Owens/Dion (A)
Scholarship - Grant Notley <i>(Ad Hoc Committee)</i>	Ward 5, 6, or 7 Trustee	Rushton
Scholarship – Walker <i>(Ad Hoc Committee)</i>	Ward 7 Trustee	Giesbrecht
School Councils <i>(Advocacy)</i>	As per Ward	Grimshaw Public- Leitch/Dion (A) Springfield– Dion/Dyck (A) TA Norris – Owens/Dyck (A) Peace High – Dion/Dyck (A) Peace Outreach - Owens/Dyck (A) LGS – Leitch FHS – Rushton Hines Creek - Giesbrecht EEO –Rushton FALS --Rushton Red Earth Creek – Dyck Nampa – Dyck Worsley – Giesbrecht Menno Simons – Giesbrecht Manning Elementary – Buchinski Paul Rowe – Buchinski Dixonville- Buchinski
Student Engagement Committee <i>(Standing Committee)</i>	All Trustees	All Trustees
Support Staff Bus Driver Liaison (SSBDL) 3 rd Tues @ 6:00 <i>(Standing Committee)</i>	2 Trustees /Alternate (A)	Dyck/Buchinski/Rushton (A)
TEBA Committee Representative <i>(External Committee)</i>	1 Trustee	Buchinski

Teacher Board Advisory (TBAC) 4 x year @ 5:30 <i>(Standing Committee)</i>	2 Trustees / Alternate (A)	Dion/Dyck/Leitch(A)
Worsley & District Agricultural Society Recreation Committee <i>(External Committee – Joint Use)</i>	Ward 7	Giesbrecht

15709

Moved by: Trustee Leitch

That the Admin Association meeting be removed from the Board Committee list.

7-0

Carried

15710

Moved by: Trustee Buchinski

That the updated Board Committee list be approved as amended.

7-0

Carried

6. ITEMS REMOVED FROM CONSENT AGENDA

2.3.2 Account Paid.

15711

Moved by: Trustee Dion

That the Account Paid September 2023 report be received for information.

Trustee Rushton left the meeting at 3:45 p.m.

Trustee Rushton returned to the meeting at 3:47 p.m.

7-0

Carried

2.6 Trustee Work Plan

15712

Moved by: Trustee Buchinski

That the Trustee work plan be received for information.

7-0

Carried

7. ADJOURNMENT

15713

Moved by: Trustee Dyck

That the meeting be adjourned at 3:51 p.m.




7-0
Carried

8. ROUND TABLE

Certified Correct:



Secretary-Treasurer

Recorder: Chris Warne

Approved:



Chair

