

STUDENT CONDUCT

Background

One of the primary goals of the Division is to ensure that each child derives the maximum benefit from their educational experience in Division schools. To achieve this, the Division believes that it is necessary to establish and maintain certain standards of student conduct. They are designed to ensure that responsible and respectful attitudes are demonstrated towards:

- The education process;
- Professional and non-professional members of the school staff;
- Other students;
- Visitors to the school;
- Their own, and other people's property;
- School rules and procedures;
- Acceptance and responsibility;
- Extracurricular activities and field trips sponsored by the school.

Use of electronic devices

Procedures

1. The Educational Process

1.1 Students wishing to maximize the educational opportunities provided for them must:

1.1.1 Attend classes regularly;

1.1.2 Complete and hand in all assignments on time;

1.1.3 Be prepared for the start of every class by being on time for lessons, having all materials ready by being seated, ready for instruction to begin;

1.1.4 Observe all rules and regulations pertaining to the operation of that class.

2. Professional and Non-professional Members of Staff

2.1 Non-professional members of the school staff are to be treated with the same degree of courtesy and respect as professional staff. Students are therefore expected to address all school personnel in a respectful and dignified manner.

3. Other Students

3.1 Students are to treat their fellow students with courtesy and respect.

- 3.2 No student, through his or her conduct, is to deny any other student the right to obtain full benefit from the educational experience.
4. Visitors to the School
 - 4.1 While they are on school property, visitors are to be considered as extensions to the school personnel, and, privileges of courtesy. Visitors frequently form an impression of the school from the treatment they receive there.
5. Their Own, and Other People's Property
 - 5.1 The respect for property, whether one's own or that of another, is second only to respect for people. The wilful damage or wanton disregard of property will not be tolerated.
6. School Rules and Procedures
 - 6.1 The Principal is expected to develop standards of student behaviour in school.
 - 6.2 Standards are necessary for the well-being and safety of students and school personnel. Standards are also necessary for the smooth operation of the school.
 - 6.3 The basic purpose of discipline is to develop, as far as possible, in every student the capacity for intelligent self-control. A second, but no less important purpose is to provide classroom conditions which will make effective learning possible. The Division, therefore, approves the formation of such regulations as may be deemed necessary to put this philosophy into effect.
 - 6.4 Rules and regulations must be:
 - 6.4.1 Obviously necessary;
 - 6.4.2 Clearly enforceable;
 - 6.4.3 Understood by all school personnel;
 - 6.4.4 Consistently enforced.
 - 6.5 A teacher's own rules for student conduct must avoid creating discipline or behavioural problems for other staff members.
7. Acceptance of Responsibility for Their Own Actions
 - 7.1 Students are expected to accept increasing responsibility for their own actions, as they proceed through school, and will be disciplined for breaches of the code of conduct accordingly.
 - 7.2 Any student violating rules and procedures established by the school or Division can be disciplined by any member of the teaching staff witnessing the violation. (See also Administrative Procedure 355 – Student Discipline)
8. Extracurricular Activities and Field Trips Sponsored by the School
 - 8.1 Students are expected to adhere to all school rules and procedures while participating in extracurricular activities and/or field trips

- 8.2 Students are also expected to follow rules and regulations of other facilities for their safety as well as the safety of others in attendance.
- 8.3 Any parent/community volunteers/members are to be treated with the same respect given to members of the school's staff.
- 8.4 Failure to comply is subject to Administrative Procedure 355 – Student Discipline.

9. Use of Electronic Devices

At all times the use of electronic devices by any person must comply with the Division's Administrative Procedures regarding electronic devices. These include AP 140 – Responsible Network Use and AP 145 – Use of Personal Owned Devices (PODs).

Adopted/Revised: JUN 2016/APR 2018/NOV 2019

Reference: Section 8, 11, 31, 32, 33, 35.1, 36, 37, 52, 53, 196, 197, 222, 257 Education Act
Occupational Health and Safety Act
Prevention of Youth Tobacco Use Act
Smoke-free Places Act